



DEPARTMENT OF ENVIRONMENTAL QUALITY

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DEQ a finalist for award for excellence in records management

BATON ROUGE – The Records Management Section of the Department of Environmental Quality has been selected as one of two finalists in the running for ARMA International's 2009 Cobalt Award. The award is presented annually to an organization in recognition of excellence in their records and information management function.

As part of the award selection process, representatives from ARMA will conduct a tour and assessment of DEQ's Records Management section in early September. After a thorough review and evaluation process, a recipient will be chosen and the award will be presented at ARMA International's 54th annual Conference and Expo on Oct. 15-18, 2009, in Orlando, Florida.

"DEQ's Records Management Section employees, who are under contract from Access Sciences Corporation, took the initiative to submit DEQ's application for this award. As integral members of the records management department, their professionalism and attention to detail has played a key role in our selection as a finalist for this award," said Tom Sands, Information Services Deputy Director. "The DEQ takes great pride in providing a variety of services to the public and the Records Management Section plays an important role in that part of DEQ's mission."

The Cobalt Award acknowledges the importance of records and information management to an organization.

Established in 1955, ARMA International is a non-profit professional association and an authority on managing records and information (both paper and electronic). The organization has approximately 11,000 members.

Located on the first floor of the Galvez Building in Baton Rouge, the Public Records Center is open weekdays to the public for document searches and retrievals. Persons requesting a specific document may visit the records center in person, or go online to submit a Public Records Request form which can also be submitted by fax, mail or in person. The form is located at: www.deq.louisiana.gov/prr/RequestForm.aspx.

For more information, visit the Records and Information Web site at www.deq.louisiana.gov/pubRecords.